



AGENDA
Regular Meeting – May 24, 2023 – 6:00 PM
Courthouse Annex

Open Meetings are Held at the Courthouse Annex, located at 229 SW Pinckney St., Room 107

Public Participation is also Provided Online via GoToMeeting.

Please visit: <https://global.gotomeeting.com/join/265220797> or call using the information below

Phone Number (Toll Free): 1-877-309-2073 Access Code: 265-220-797

CALL TO ORDER

PROCLAMATIONS AND RECOGNITIONS

1. Proclamation Recognizing and Honoring Emergency Medical Services Week
2. Recognitions by the Veterans Service Officer

CONSTITUTIONAL OFFICERS REPORTS

COUNTY ATTORNEY REPORT

COUNTY MANAGER REPORT

MADISON COUNTY DEVELOPMENT COUNCIL (MCDC) REPORT

ADOPTION OF THE AGENDA

APPROVAL OF THE MINUTES

1. Regular Meeting May 10, 2023

PUBLIC HEARINGS

1. .

PETITIONS FROM THE PUBLIC – FIVE (5) MINUTE LIMIT

CONSENT AGENDA

1. Checks Written for Prior Period.
2. Approval of Request for Summer Fishing Tournaments.
3. Re-appointment of Ben Jones to the Planning and Zoning Board.

UNFINISHED BUSINESS

1. Discussion Regarding Electric Vehicle (EV) Charging Station Grant – Liberty Partners and Anser Advisory (*formerly Government Services Group*).

PUBLIC WORKS DEPARTMENT

1. .

NEW BUSINESS

1. Update on DEO Planning Grant Activities from Leotta, Location + Design – Mr. Victor Leotta.
2. Discussion Regarding Issuance of an RFP (Request for Proposal) for Property and Casualty Insurance – Clerk Washington.
3. Discussion Regarding Process for Issuing RFP (Request for Proposal) for County Audit Services – Clerk Washington.
4. Review of Proposed Changes to Provisions in the Land Development Code Related to the Siting of RVs in the Unincorporated Area of Madison County – County Attorney Reeves.

COMMISSIONER CLOSING COMMENTS

ADJOURNMENT

Planning & Zoning Board	Term Ends		Tourist Development Council	Term Ends
Mack Primm	June 1, 2025		Trent Abbott	
Calvin Malone	June 1, 2024		Latrell Ragans	
Sara Bartolini	June 1, 2023		Brian Williams	
Dorothy Alexander	June 1, 2024		Ina Thompson	
Ben Jones	June 1, 2023		Wayne Shewchuk	
Richard Cone	June 1, 2025		Byron Poore	
Mike Holton	June 1, 2025		Jacquelyn Blount	
			Bobbi Breo	

PROCLAMATION

DECLARING MAY 21-27, 2023 AS EMERGENCY MEDICAL SERVICES WEEK

WHEREAS, emergency medical services is a vital public service; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, emergency medical services has grown to fill a gap by providing important, out of hospital care, including preventative medicine, follow-up care, and access to telemedicine; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, emergency medical services professionals are on the frontline every day responding to take care of our citizens and are supporting the health and well-being of those in Madison County; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week;

NOW, THEREFORE, the Madison County Board of Commissioners do hereby proclaim the week of May 21-27, 2023 as Emergency Medical Services Week, and with the theme *Where Emergency Care Begins* we encourage the community to observe this week and honor our frontline heroes.

**BOARD OF COUNTY COMMISSIONERS
OF MADISON COUNTY, FLORIDA**

Chair Brian Williams, District 5

Hon. Alston Kelley, District 1

Hon. Donnie Waldrep, District 2

Hon. Ronnie Moore, District 3

Hon. Alfred Martin, District 4

ATTEST: _____
Hon. Billy Washington, Clerk of the Court

**BOARD OF COUNTY COMMISSIONERS
MADISON COUNTY, FLORIDA
COURTHOUSE ANNEX
MINUTES OF THE REGULAR MEETING
WEDNESDAY, MAY 10, 2023
9:00 A.M.**

The Board of County Commissioners of Madison County Florida met this day in regular session. Members of the public were allowed to view this meeting, listen to this meeting and were given a reasonable opportunity to present comments to the Board by telephone and through the video/teleconferencing system "Go-To-Meeting".

The Chair called the meeting to order at 9:00 a.m. and conducted roll call. The members of the Board attended the meeting as follows:

<u>District</u>	<u>Office</u>	<u>Name</u>	<u>How Attended</u>	<u>Portion Attended</u>
1	Acting Chair	Alston Kelley	In Person	All
2		Donnie Waldrep	In Person	All
3		Ronnie Moore	In Person	All
4		Alfred Martin	In Person	After Proc. #1
5		Brian Williams	Absent	None

County Constitutional Officers attended the meeting as follows:

<u>Position</u>	<u>Name</u>	<u>How Attended</u>	<u>Portion Attended</u>
Clerk of Court	Billy Washington	In Person	All
Sheriff	David Harper	In Person	All
Supervisor of Elections	Heath Driggers	In Person	All

County staff attended the meeting as follows:

<u>Position</u>	<u>Name</u>	<u>How Attended</u>	<u>Portion Attended</u>
County Manager	Sherilyn Pickels	In Person	All
County Attorney	George T. Reeves	In Person	All
Executive Assistant	Kechia Robinson	In Person	All
Road Dept. Director	Lonnie Thigen	In Person	All

Adoption of Agenda:

Requests were made to delete Proclamation #3 – Recognizing the Madison County Veterans Service Office and move New Business #2 – Resolution 2023-05-10, Recognizing the Madison County 20th of May Celebration to Proclamation #3 and delete New Business #1 – Update on Activities from County Veterans Service Officer. A

motion was made and seconded to adopt the agenda as amended. Upon vote of the Board, the motion carried. The motion was made, seconded and voted on by the Commissioners as follows:

District	Commissioner	Motion	Second	Yea	Nay	Not Present	Recused
1	Kelley			X			
2	Waldrep	X		X			
3	Moore		X	X			
4	Martin					X	
5	Williams					X	

Proclamations and Recognitions:

1. Proclamation Recognizing and Honoring National Correctional Officers Week. A motion was made and seconded to approve the proclamation. Upon vote of the Board, the motion carried. The motion was made, seconded and voted on by the Commissioners as follows:

District	Commissioner	Motion	Second	Yea	Nay	Not Present	Recused
1	Kelley			X			
2	Waldrep		X	X			
3	Moore	X		X			
4	Martin					X	
5	Williams					X	

2. Proclamation Recognizing and Honoring Public Service Recognition Week. A motion was made and seconded to approve the proclamation. Upon vote of the Board, the motion carried. The motion was made, seconded and voted on by the Commissioners as follows:

District	Commissioner	Motion	Second	Yea	Nay	Not Present	Recused
1	Kelley			X			
2	Waldrep			X			
3	Moore	X		X			
4	Martin		X	X			
5	Williams					X	

3. Resolution 2023-05-10; Recognizing the Madison County 20th of May Celebration. A motion was made and seconded to approve the proclamation. Upon vote of the Board, the motion carried. The motion was made, seconded and voted on by the Commissioners as follows:

District	Commissioner	Motion	Second	Yea	Nay	Not Present	Recused
1	Kelley			X			
2	Waldrep	X		X			
3	Moore		X	X			
4	Martin			X			
5	Williams					X	

Constitutional Officers Report:

- Sheriff Harper announces dates for the upcoming Sheriff's Youth Camp, June 27-29. He asks permission to utilize the recreation park on June 28 and the Cherry Lake Beach area on June 29. The Board allows usage by consensus.

County Attorney Report: None

County Manager Report:

- The Solid Waste Department will be participating in the 20th of May parade.
- The Solid Waste Department will be hosting the annual Amnesty Day on May 18th from 8-12 at the Solid Waste Department.

Madison County Development Council (MCDC) Report:

- Executive Director Doug Brown reported that he plans to present a proposed incentive matrix at the next regular meeting.

Approval of Minutes:

A motion was made and seconded to approve the minutes of the regular meeting held April 26, 2023. Upon vote of the Board, the motion carried. The motion was made, seconded and voted on by the Commissioners as follows:

District	Commissioner	Motion	Second	Yea	Nay	Not Present	Recused
1	Kelley			X			
2	Waldrep	X		X			
3	Moore		X	X			
4	Martin			X			
5	Williams					X	

A motion was made and seconded to approve the minutes of the workshop meeting held May 3, 2023. Upon vote of the Board, the motion carried. The motion was made, seconded and voted on by the Commissioners as follows:

District	Commissioner	Motion	Second	Yea	Nay	Not Present	Recused
1	Kelley			X			
2	Waldrep		X	X			
3	Moore	X		X			
4	Martin			X			
5	Williams					X	

Petitions From The Public:

- Michelle Fosky presented an issue with her property. The property is within the limits of the Town of Greenville and the Board directed her to contact the Town of Greenville.

Consent Agenda:

Items on the Consent Agenda were as follows:

- Checks Written for the Prior Period
- Acceptance of Division of Forestry Grant 50/50 Grant for Madison County Fire Rescue
- Approval of Deeds for Successful Bidders of Surplus Property from GovDeals Auctions

A motion was made and seconded to approve the Consent Agenda Items. Upon vote of the Board, the motion carried. The motion was made, seconded and voted on by the Commissioners as follows:

District	Commissioner	Motion	Second	Yea	Nay	Not Present	Recused
1	Kelley			X			
2	Waldrep			X			
3	Moore		X	X			
4	Martin	X		X			
5	Williams					X	

Unfinished Business #1 – Discussion Regarding Morris Steen Road Task Work Order:

The Road Department Director explained that this work order would be for a set of 60% completed plans for the unpaved portion of Morris Steen Road. The cost would be \$92,305. This cost would not be eligible for reimbursement by the Department of Transportation. There will be further costs for the completion of the plans. Mr. Kurtz from North Florida Professional Services explained the potential requirements to the county associated with the paving of this roadway. These included mitigating wetland impacts and filling of floodplain areas. He also explained that if the project was

approved by the D.O.T., funding would not be available until 2026. After questions from the Board and discussion, a motion was made to approve the task work order. Upon vote of the Board, the motion failed. The motion was made, seconded and voted on by the Commissioners as follows:

District	Commissioner	Motion	Second	Yea	Nay	Not Present	Recused
1	Kelley				X		
2	Waldrep				X		
3	Moore		X	X			
4	Martin	X		X			
5	Williams					X	

New Business #3 – Discussion Regarding Electric Vehicle (EV) Charging Station Grant:

Representatives from Liberty Partners explained that they are exploring rural grant opportunities for EV charging stations. They have also approached the City of Madison to explain these opportunities. Grant awards range from \$500,000 to \$15 million with a 20% match required. They will be applying and seeking formal action from the board in a future meeting.

Public Works #1 – Discussion Regarding Drainage Ditch on SE Farm Road:

Mr. Kurtz from North Florida Professional Services presented three potential solutions. These solutions ranged from \$850,000 to \$3.5 million. Mr. Kurtz explained that NFPS is investigating a grant opportunity from the USDOT as well as others. They will be making a presentation at a future meeting once those grant opportunities have been explored.

There being no further business, the Chair adjourned the meeting at 10:13 a.m.

Board of County Commissioners
 Madison County, Florida

By: _____
 Brian Williams,
 Chair

ATTEST:

 William D. Washington,
 Clerk to the Board of County Commissioners

County of Madison Office Clerk
A/P Distribution By Fund for BOCC from 5/05/2023 to 5/18/2023

Vendor	Invoice Date	Invoice	Activity Date	Description	A/P Owed	Ck Date	Check Ref	Check Amount
010-General								
General Revenue Fund								
Hon. W. Greg Godwin, Hamilton Clerk	5/16/2023	05162023	5/16/2023	THIRD QUARTER	5,167.92	5/17/2023	0019406	5,167.92
Hon. W. Greg Godwin, Hamilton Clerk	5/16/2023	05162023	5/16/2023	THIRD QUARTER	5,167.92	5/17/2023	0019406	5,167.92
Davis, Schnitker, Reeves,	5/16/2023	05162023	5/18/2023	SCHOOL REDISTRICTING	157.50			
Davis, Schnitker, Reeves,	5/18/2023	05162023	5/18/2023	GTR-10489	146.25			
Davis, Schnitker, Reeves,	5/18/2023	05162023	5/18/2023	GTR-7915	634.50			
Ace Hardware of Madison	5/10/2023	055510/1	5/10/2023	cust# 858357	203.64	5/17/2023	0019397	203.64
Children's Home Society	5/08/2023	10-2023	5/16/2023	APRIL '23	750.00	5/17/2023	0019401	750.00
WINSUPPLY OF LIVE OAK	1/13/2023	106133 01	5/16/2023	CUST 00123-00413	210.73	5/17/2023	0019410	210.73
ANDY EASTON & ASSOCIATES	5/06/2023	11	5/06/2023	DEO#22DB-OP-03-50-01-H08	4,000.00	5/10/2023	0019336	4,000.00
WINSUPPLY OF LIVE OAK	4/28/2023	114636 01	5/16/2023	CUST 00123-000413	227.55	5/17/2023	0019410	227.55
ICS Crematory, Corp.	5/08/2023	1300	5/08/2023	Melinda A.Thompson	650.00	5/17/2023	0019407	650.00
ICS Crematory, Corp.	5/16/2023	1301	5/18/2023	KARLA HAMILTON	650.00			
JON R. THOGMARTIN, M.D., P.A.	5/05/2023	13224	5/16/2023	TRACKING NO.	13,975.00	5/17/2023	0019408	13,975.00
GOVERNMENT SERVICES GROUP, INC.	5/15/2023	17101	5/18/2023	CONTRACT	4,325.00			
Quill Corp.	5/03/2023	3228248	5/18/2023	ACT 3138797	14.10			
Ace Hardware of Madison	5/09/2023	55491/1	5/09/2023	cust#858357	43.35	5/17/2023	0019397	43.35
Ace Hardware of Madison	5/10/2023	55500/1	5/10/2023	cust#858357	65.98	5/17/2023	0019397	65.98
Ace Hardware of Madison	5/10/2023	55516/1	5/10/2023	cust# 858357	19.36	5/17/2023	0019397	19.36
Ace Hardware of Madison	5/11/2023	55536/1	5/11/2023	cust# 858357	19.58	5/17/2023	0019397	19.58
CenturyLink, ***	5/08/2023	640509913	5/18/2023	ACT 898644	283.84			
Greenville Fertilizer Co.	5/10/2023	65822	5/10/2023	cust # MADICBCC	322.40	5/17/2023	0019405	322.40
Apalachee Center, Inc.	5/09/2023	672307	5/09/2023	April 2023	4,655.00	5/17/2023	0019399	4,655.00
Comcast	5/06/2023	8535 10 205	5/16/2023	ACT 8535 10 205 0049122	206.40	5/17/2023	0019402	206.40
United Refrigeration Inc	4/25/2023	88534858-00	5/16/2023	CUST 11413260	9.76	5/17/2023	0019409	9.76
United Refrigeration Inc	5/01/2023	90065766-00	5/16/2023	CUST 11413260	110.40	5/17/2023	0019409	110.40
CenturyLink, ***	5/10/2023	929-2296	5/18/2023	ACT 311499336	71.56			
Verizon Wireless - TX	5/06/2023	9934255671	5/18/2023	ACT 823272518-00001	622.51			
Verizon Wireless - TX	5/06/2023	9934255671	5/18/2023	ACT 823272518-00001	622.51			
CRYSTAL	5/09/2023	P05151	5/09/2023	acct# MADIS012	179.70	5/17/2023	0019403	179.70
012-CARES Act								
KOFILE								
CARES Act Fund								
Inv-KT-	5/09/2023	Inv-KT-	5/09/2023	SO#1880088	19,727.50	5/17/2023	0019411	19,727.50
016-\$2 Article V IT								
\$2 Article V IT Fees								
Hon. W. Greg Godwin, Hamilton Clerk	5/16/2023	05162023	5/16/2023	THIRD QUARTER	7,751.90	5/17/2023	0019412	7,751.90
017-Building Dept								
Building Dept								
Quill Corp.	5/03/2023	32298713	5/18/2023	ACT 3138797	181.25			
Verizon Wireless - TX	5/06/2023	9934255671	5/18/2023	ACT 823272518-00001	622.51			
019-Emergency								
Emergency Management								
Cardmember Service	5/04/2023	4798 5100	5/17/2023	ACT 4798 5100 4536 1959	1,972.49	5/17/2023	0019413	1,972.49
Cardmember Service	5/04/2023	4798 5100	5/17/2023	ACT 4798 5100 4536 1959	1,972.49	5/17/2023	0019413	1,972.49
Cardmember Service	5/04/2023	4798 5100	5/17/2023	ACT 4798 5100 4536 1959	1,972.49	5/17/2023	0019413	1,972.49
Cardmember Service	5/04/2023	4798 5100	5/17/2023	ACT 4798 5100 4536 1959	1,972.49	5/17/2023	0019413	1,972.49

**County of Madison Office Clerk
A/P Distribution By Fund for BOCC from 5/05/2023 to 5/18/2023**

Vendor	Invoice Date	Invoice	Activity Date	Description	A/P Owed	Ck Date	Check Ref	Check Amount
Hamrick Pest Control	5/08/2023	56033	5/08/2023	billing acc# 338	46.00	5/17/2023	0019415	46.00
Verizon Wireless - TX	5/06/2023	9934255671	5/18/2023	ACT 823272518-00001	622.51			
020-Co. Co. Transportation Trust								
Big Bend Transit	5/15/2023	23-214	5/18/2023	MARCH '23	238.82			
Unifirst Uniforms Corp.	5/08/2023	3050027574	5/08/2023	cust # 187562	447.40	5/10/2023	0019365	447.40
Unifirst Uniforms Corp.	5/15/2023	3050027934	5/16/2023	cust 187562	562.61	5/17/2023	0019421	562.61
DUVAL FORD	4/21/2023	5424954 1	5/16/2023	ROAD DEPT	16,138.75	5/17/2023	0019418	16,138.75
Hamrick Pest Control	5/08/2023	56034	5/08/2023	acc# 273	28.00	5/10/2023	0019364	28.00
L M Hydraulics, Inc.	5/11/2023	65038	5/16/2023	road dept	1,275.00	5/17/2023	0019419	1,275.00
Duke Energy	5/11/2023	9100860458	5/11/2023	acc# 910086045866	16.58	5/17/2023	0019417	16.58
Verizon Wireless - TX	5/06/2023	9934255671	5/18/2023	ACT 823272518-00001	622.51			
Yancey Bros. Co.	4/27/2023	EMPT38878	5/16/2023	cust 804131	837.86	5/17/2023	0019422	837.86
FL State Disbursement Unit	5/15/2023	G. Stephens	5/15/2023	cs# 2001137679	174.24	5/15/2023	0019392	174.24
034-Radio Radio Communication Prgrm								
Tri-County Elect. Coop.	5/12/2023	4507001	5/16/2023	act 4507001	345.42	5/17/2023	0019422	345.42
040-S/A Solid SIA Solid Waste Landfill								
Aucilla Area Solid Waste	4/30/2023	04302023	5/18/2023	APRIL '23	33,328.55			
Aucilla Area Solid Waste	4/30/2023	04302023	5/18/2023	APRIL '23	33,328.55			
B & B Sanitation	4/12/2023	294736	5/18/2023	SLIDWASTE	1,120.00			
CenturyLink, ***	5/10/2023	929-2007	5/18/2023	ACT 311959283	64.06			
CenturyLink, ***	5/10/2023	929-7517	5/18/2023	ACT 311623504	84.05			
CenturyLink, ***	5/10/2023	971-5194	5/18/2023	ACT 311914071	62.01			
CenturyLink, ***	5/10/2023	971-5320	5/18/2023	ACT 31166210	67.55			
Verizon Wireless - TX	5/06/2023	9934255671	5/18/2023	ACT 823272518-00001	622.51			
Automobile Acceptance Corp.	5/15/2023	acct#	5/15/2023	cs#18000217CCAXMX-J.Fudge	115.38	5/15/2023	0019393	115.38
050-Emergency Emergency Medical Services								
EMS MANAGEMENT & CONSULTANTS, INC	4/30/2023	05170	5/16/2023	cust 0469	4,669.58	5/17/2023	0019425	4,669.58
Ace Hardware of Madison	4/13/2023	054883/1	5/16/2023	CUST 858354	7.00	5/17/2023	0019423	7.00
Ace Hardware of Madison	4/14/2023	054905/1	5/16/2023	CUST 858354	8.47	5/17/2023	0019423	8.47
Ace Hardware of Madison	5/09/2023	055462/1	5/16/2023	CUST 858354	9.95	5/17/2023	0019423	9.95
Ace Hardware of Madison	5/11/2023	055544/1	5/16/2023	CUST 858354	6.59	5/17/2023	0019423	6.59
Ace Hardware of Madison	5/12/2023	055570/1	5/16/2023	CUST 858354	7.00	5/17/2023	0019423	7.00
Ace Hardware of Madison	5/13/2023	055587/1	5/18/2023	cust 858354	36.16			
Ace Hardware of Madison	5/18/2023	065711/1	5/18/2023	cust 858354	54.99			
TRILOGY MEDWASTE	4/30/2023	13616595	5/16/2023	ACT 3344047	257.40	5/17/2023	0019432	257.40
O'Reilly Auto Stores, Inc	4/19/2023	1726454246	5/16/2023	CUST 674602	39.05	5/17/2023	0019429	39.05
QuadMed, Inc.	5/17/2023	236324	5/18/2023	fire/rescue	1,176.70			
Bennetts Fire Prot.System	5/16/2023	25859	5/18/2023	fire/rescue	622.07			
Stryker Flex Financial	5/09/2023	4157729	5/16/2023	fire/rescue	385.63	5/17/2023	0019430	385.63
Madison Auto & Tractor	5/09/2023	727-67569	5/16/2023	48750	4.49	5/17/2023	0019428	4.49
Bound Tree Medical, LLC	5/02/2023	84944305	5/16/2023	ACT WEB009939	121.25	5/17/2023	0019424	121.25
Bound Tree Medical, LLC	5/04/2023	84947522	5/16/2023	act web009939	202.95	5/17/2023	0019424	202.95

**County of Madison Office Clerk
A/P Distribution By Fund for BOCC from 5/05/2023 to 5/18/2023**

Vendor	Invoice Date	Invoice	Activity Date	Description	A/P Owed	Ck Date	Check Ref	Check Amount
Bound Tree Medical, LLC	5/02/2023	8944304	5/16/2023	ACT WEB009939	1,290.59	5/17/2023	0019424	1,290.59
Teleflex LLC	5/02/2023	9506920630	5/16/2023	ACT 1084846	562.50	5/17/2023	0019431	562.50
Verizon Wireless - TX	5/06/2023	9934255671	5/18/2023	ACT 823272518-00001	622.51			
FL State Disbursement Unit	5/15/2023	F. St Fleur	5/15/2023	cs# 1250352941	191.54	5/15/2023	0019394	191.54
FL State Disbursement Unit	5/15/2023	F. StFleur	5/15/2023	cs# 1184149216	106.29	5/15/2023	0019395	106.29
FL State Disbursement Unit	5/15/2023	M. Guerrero	5/15/2023	rem. id # 110035368FC13	126.18	5/15/2023	0019396	126.18
Jones Welding Industrial	4/30/2023	R 00655233	5/16/2023	CUST 68631	859.65	5/17/2023	0019427	859.65
Stratus Audio, Inc.	5/09/2023	SIN511474	5/09/2023	OPI-Spanish	7.95	5/10/2023	0019381	7.95
Jones Welding Industrial	4/01/2023	VM 45701	5/16/2023	68631	241.10	5/17/2023	0019427	241.10
Jones Welding Industrial	4/13/2023	VM 45764	5/16/2023	68631	297.96	5/17/2023	0019427	297.96
Four Star Freightliner In	3/16/2023	x106036284:	5/16/2023	FIREBOARD	17.64	5/17/2023	0019426	17.64
053-Spec. Asses. - Fire								
Clerk of Circuit Court	5/03/2023	05032023	5/16/2023	BACKGROUND CHECK	22.75	5/17/2023	0019438	22.75
City of Madison ***	5/03/2023	05032023	5/16/2023	april '23	1,500.00	5/17/2023	0019437	1,500.00
Clerk of Circuit Court	5/04/2023	05042023	5/16/2023	BACKGROUND CHECK	22.75	5/17/2023	0019438	22.75
Ace Hardware of Madison	5/06/2023	055424/1	5/16/2023	CUST 858139	132.15	5/17/2023	0019435	132.15
Johnson & Johnson, Inc.	5/06/2023	1278344	5/16/2023	NEW HOME VFD	94.50	5/17/2023	0019440	94.50
Stewart's Auto Serv. Ctr.	4/25/2023	33361	5/16/2023	NEW HOME VFD	543.74	5/17/2023	0019446	543.74
S & S Automotive & Diesel Inc	2/01/2023	35151	5/16/2023	FIRE BOARD	3,047.00	5/17/2023	0019445	3,047.00
J & J Strong	4/12/2023	4084	5/12/2023	ACT 4200	94.52	5/17/2023	0019439	94.52
J & J Strong	4/19/2023	4116	5/17/2023	ACT 4200	85.14	5/17/2023	0019439	85.14
Penguin Managemen, Inc.	5/01/2023	74419	5/16/2023	FIRE/RESCUE	1,410.00	5/17/2023	0019444	1,410.00
KENNY SINGLETARY	5/12/2023	81357763	5/16/2023	MOWING	60.00	5/17/2023	0019441	60.00
WEX BANK	3/31/2023	88251709	5/18/2023	ACT 0496 01 560182 8	814.41			
Town of Lee	5/16/2023	920148	5/18/2023	ACT 920148	49.09			
CenturyLink, ***	5/10/2023	929-9279	5/16/2023	ACT 311746631	116.21	5/17/2023	0019436	116.21
CenturyLink, ***	5/10/2023	971-4444	5/16/2023	ACT 311541671	175.93	5/17/2023	0019436	175.93
MES-Florida	5/08/2023	in1872255	5/16/2023	cust c650520	145.00	5/17/2023	0019443	145.00
Report Total								141,931.32

**Madison County Board of County Commissioners
Cherry Lake Beach
Fishing Tournament Request Form**

Dates and Times of Tournament: 6/27, 7/11, 7/25, 8/8,
8/22, 9/5, 9/26, 10/10 All tournaments will be 6-10 pm

Club or Person Hosting Tournament: Every other club Lenny Galbraith

Contact Number(s): 850-869-0132

Number of Boats Anticipated: 20-25

Boat Trailer Parking at Cherry Lake Beach: Yes No

If not parking at Cherry Lake Beach, please list location of alternate parking:

Some will use private ramps

Board of County Commissioners Decision:

Approved _____

Denied _____

Chairman Signature

Date

Board of County Commissioners Madison County, Florida



Madison County is an Equal Opportunity Employer

PLANNING & ZONING
Renee Demps, County Land Use Planner
Phone 850-973-3179
planner@madisoncountyfl.com
www.madisoncountyfl.com

MEMORANDUM

TO: Board of County Commissioners
FROM: Renee Demps, County Planner
CC: Sherilyn Pickels, County Manager
SUBJECT: Re-Appointment of Members to P&Z Board
DATE: May 19, 2023

Dear Board Members:

Mr. Ben Jones and Mrs. Sara Bartolini, Planning & Zoning Board members, terms are due to expire on June 1, 2023. Mr. Jones has expressed interest in continuing to serve. Mrs. Bartolini, due to personal matters, will not be able to resume serving on the board. I am requesting the reappointment of Mr. Ben Jones for an additional three-year term to the board. Additionally, a new member will need to be appointed to fill the one-year term seat vacated by Mrs. Bartolini. If you know someone in your district who is willing to serve, please have them contact me to apply.

Thank you in advance for your time and consideration regarding this matter. If you have any questions, please do not hesitate to contact me at (850) 973-3179 ext. 112 or planner@madisoncountyfl.com.

Sincerely,

Renee Demps
County Planner

CHANGES TO LDC DEFINITIONS CONCERNING
RECREATIONAL VEHICLES

Present Definitions

Recreational vehicle: A vehicle, including a park trailer, which is:
[Defined in section 320.01(b), F.S.)

1. Built on a single chassis;
2. Four hundred (400) square feet or less when measured at the largest horizontal projection;
3. Designed to be self-propelled or permanently towable by a light-duty truck; and
4. Designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

Recreational Vehicle Park: definition to match Florida Statutes definition. F.S. 513.01(11) means a place set aside and offered by a person, for either direct or indirect remuneration of the owner, lessor, or operator of such place, for the parking, accommodation, or rental of five or more recreational vehicles or tents; and the term also includes buildings and sites set aside for group camping and similar recreational facilities. For the purposes of this chapter, the terms “campground,” “camping resort,” “RV resort,” “travel resort,” and “travel park,” or any variations of these terms, are synonymous with the term “recreational vehicle park.”

Proposed New Definitions

Recreational vehicle: A vehicle primarily designed as temporary living quarters for recreational, camping, or travel use, which either has its own motive power or is mounted on or drawn by another vehicle. This term is generally intended to be read in conformance

with the definition of “recreational vehicle” in Section 513.01, Fla. Stat. This term does not include a mobile home or a manufactured home.

Recreational Vehicle Park: means a place set aside and offered by a person, for either direct or indirect remuneration of the owner, lessor, or operator of such place, for the parking, accommodation, or rental of recreational vehicles; and the term also includes buildings and sites set aside for group camping and similar recreational facilities. For the purposes of this chapter, the terms “campground,; “camping resort,; “RV resort”, “travel resort”, and ;travel park,;” or any variations of these terms, are synonymous with the term “recreational vehicle park.” This definition is generally intended to be read in conformance with the definition of “recreational vehicle park” in Section 513.01, Fla. Stat.

Recreational Vehicle Space: means a part of a parcel of land designated for the placement of one recreational vehicle for the exclusive use of its occupants. A site may also contain such temporary structures as screened enclosures and storage sheds.

END

NEW SECTIONS TO BE ADDED TO LDC CONCERNING
RECREATIONAL VEHICLES

4.6-14 Special Rules for Recreational Vehicle Parks

1. Recreational vehicle parks may be located in land use districts as otherwise provided in this code. However, no recreational vehicle park may be located or operated in any land use district, unless such recreational vehicle park has spaces to accommodate five or more recreational vehicles and has a duly issued and current permit from the Florida Department of Health. (For the purposes of this definition only, the term “permit” has the same meaning as the term “permit” in Section 513.02, Fla. Stat.)

2. _____, 2023 (the “Moratorium Date”) was the effective date of the County’s Ordinance No. 2023-_____ in which the County imposed a moratorium on the establishment and/or siting of recreational vehicles within the County. Recreational vehicle parks lawfully operating before the Moratorium Date, but which do not otherwise meet the requirements of this code shall be deemed a non-conforming use governed by Section 4.6-5 of this code.

4.6-15 Special Rules for Renting Recreational Vehicles and Recreational Vehicle Spaces

Recreational vehicles and recreational vehicle spaces located outside of recreational vehicle parks shall not be advertised for rent, offered for rent nor rented out.

4.6-16 Special Rules for Recreational Vehicles

Except as provided herein, it shall be unlawful to set up, connect to utilities, occupy or resided in any recreational vehicle in any land use classification. As exceptions to the above:

1. Recreational vehicles may be set up, connected to utilities, occupied and resided in, in recreational vehicle parks.

2. Recreational vehicles may be set up, connected to utilities, occupied and resided in, on approved recreational vehicle spaces as provided in Section 4.6-17 of the code.
3. A Homeowner may set up, connect to electrical service and keep connected to electrical service no more than two of the Homeowner's Recreational Vehicles on the Homeowner's Property. A Homeowner may not allow anyone to occupy or reside in the Homeowner's Recreational Vehicles which are set up and connected to electrical service on the Homeowner's Property, except that visitors may be allowed to temporarily occupy and reside therein for no more than 21 consecutive days during any 90 consecutive day period. Any wastewater generated by such occupation must be lawfully disposed of by the Homeowner. For the purposes of this subsection only, (i) "Homeowner" shall mean a person (the "Homeowner") who owns a parcel or real property (the "Homeowner's Property") on which the Homeowner has established their home (which is not a recreational vehicle), and (ii) "Homeowner's Recreational Vehicle" means a recreation vehicle titled in the name of the Homeowner.
4. Recreational vehicles may be occupied on private property located within the Agriculture -1, Agriculture - 2 and Conservation land use districts, for no more than 5 consecutive days during any 90 consecutive day period, provided the recreational vehicle is not connected to any utility service, is not located on the property when not occupied and all solid waste and wastewater which is generated by such occupation is disposed of in a lawful manner.
5. The above exceptions only apply to recreational vehicles which have current and valid license plates, titles and registrations and are ready for highway use. A recreational vehicle is ready for highway use if it is on its wheels or jacking system, is attached to the site only by quick disconnect type utilities and security devices and has no permanently attached additions.
6. _____, 2023 (the "Moratorium Date") was the effective date of the County's Ordinance No. 2023-_____ in which

the County imposed a moratorium on the establishment and/or siting of recreational vehicles within the County. Recreational vehicle spaces lawfully constructed or upon which a recreational vehicle was lawfully established before the Moratorium Date, but which do not otherwise meet the requirements of this code shall be deemed a non-conforming use governed by Section 4.6-5 of this code.

7. The County expressly reserves the absolute right to amend or delete some or all of the above exceptions at any time. Therefore should an exception be amended or deleted, no person can assert that they have justifiedly relied on a belief that such exception would continue to remain unchanged.

4.6-17 Special Rules for Recreational Vehicle Spaces

A recreational vehicle space may be approved on parcels as provided herein. The term “approved recreational vehicle space” means a recreational vehicle space for which the property owner has received a written notice from the County that such recreational vehicle space has been finally approved.

1. Approved Recreational Vehicle Spaces and Unused Dwelling Units

- a. An approved recreational vehicle space may only be located on a parcel within a land use district which allows residential uses and which has an unused dwelling unit under the density requirements of this code.
- b. For each approved recreational vehicle space on a parcel, the parcel’s unused dwelling units under the density requirements of this code shall be reduced by 1;
- c. Should any approved recreational vehicle space be permanently abandoned by the property owner, the unused dwelling unit which was reduced due to the approval of such recreational vehicle space shall be restored.

- d. To permanently abandon a previously approved recreational vehicle space, a property owner shall remove all recreational vehicles therefrom, permanently disconnect all utility service thereto and file written notice thereof with the County (on a form provided by the County). Upon confirmation of the above, the County shall issue a notice that the approved recreational vehicle space has been permanently abandoned. An approved recreational vehicle space shall not be deemed permanently abandoned unless and until the property owner has received a written notice thereof from the County. A recreational vehicle space which has been permanently abandoned shall no longer be deemed an approved recreational vehicle space.
- e. For any parcel which has only 1 unused dwelling unit, where the property owner wishes to reside in a recreational vehicle on their property while their home is being constructed, the property owner may have a recreational vehicle space approved as provided herein, but no certificate of occupancy for the constructed home will issue unless and until the recreational vehicle space is permanently abandoned as set out herein.

2. Requirements for an Approved Recreational Vehicle Space. To be an approved recreational vehicle space, a recreational vehicle space must:

- a. Contain a minimum of 1,200 square feet;
- b. Have a constructed pad for the placement of only one recreational vehicle made of rock, millings or other impervious material. Such pad must be sloped so that surface water drains away from the recreational vehicle.
- c. Have electrical service available through a standard working quick-disconnect type hook-up for electrical service from an electrical utility, co-operative or other commercial utility provider (not a portable generator);

- d. Have potable water available through a standard working quick-disconnect type hook-up for potable water supply from a public water utility where reasonably available, or otherwise from its own separate well (meaning a well to which no other user is connected);
- e. Have sanitary sewer available through a standard working quick-disconnect type sanitary sewer connection to a public sewer system where reasonably available, or otherwise to its own separate septic tank (meaning a septic tank to which no other user is connected);

Except where expressly different, the above requirements are intended to be read in conformance with the requirements for a single recreational vehicle space located in a recreational vehicle park, which are set out in Ch. 513, Fla. Stat., and Ch. 64E-15, Fla. Admin. Code. Additionally, having a recreational vehicle space approved as provided herein is development which must comply with the other provisions of this code applicable to development. Without limiting the foregoing, all approved recreational vehicle spaces must, (i) be assigned a 911 address by the County; (ii) be located on a parcel which has access as provided in Section 4.5(C) of the code; (iii) be located on a parcel which has a permitted driveway, and (iv) if located wholly within or partially within any flood hazard area, meet the elevation requirements applicable to manufactured homes as set out in Section 6.17-4.A.

3. Process for Requesting Approval of a Recreational Vehicle Space.

- a. A written application for an approved recreational vehicle space shall be made to the Development Administrator or designee. The application shall be on a form provided by the County.
- b. The application shall be reviewed in accordance with the criteria included in Sections 1 and 2 above.

- c. If the application appears to meet the applicable requirements, it shall be preliminarily approved. No construction shall commence unless and until the property owner has received a written notice of preliminary approval of the application from the County.
- d. Upon completion of the construction of the recreational vehicle space, the applicant shall request a final inspection by the County. Upon confirmation that the recreational vehicle space was constructed and otherwise meets the applicable requirements, the County shall issue a final approval of such application. A recreational vehicle space is not an approved recreational vehicle space unless and until the property owner has received a written notice of final approval of the application from the County. A recreational vehicle may not be set up, connected to utilities, occupied or resided in any recreational vehicle space except an approved recreational vehicle space.
- e. A preliminary approval shall be effective for a period of sixty (60) days from the date the County issues a written notice of preliminary approval of the application. Any application for which final approval is not issued within such time period shall be automatically revoked. Upon written request of the applicant made within the original sixty (60) day period, the County may extend such time period for up to an additional sixty (60) days.

4. Responsibility to Maintain an Approved Recreational Vehicle Space. The property owner shall have a continuing duty to ensure that an approved recreational vehicle space located on their property continues to meet the requirements of Sections 1 and 2 above. Further, should the approved recreational vehicle space cease meeting any of the requirements of Sections 1 and 2 above, the property owner shall immediately:

- a. Provide written notice thereof to the County;

- b. Remove any recreational vehicle located on such recreational vehicle space; and,
- c. Not allow any recreational vehicle to occupy such recreational vehicle space unless and until the recreational vehicle space meets the requirements of Sections 1 and 2 above and the County has inspected the recreational vehicle space and given the property owner written notice confirming the same.

As an alternative to the above, the property owner may permanently abandoned the approved recreational vehicle space.

CHANGES TO SECTION 6.18 OF THE LDC CONCERNING
RECREATIONAL VEHICLES

Present Section 6.18

Section 6.18 Recreational Vehicles and Park Trailers

Section 6.18-1 Temporary placement

Recreational vehicles and park trailers placed temporarily in flood hazard areas shall:

1. Be on the site for fewer than 180 consecutive days; or
2. Be fully licensed and ready for highway use, which means the recreational vehicle or park model is on wheels or jacking system, is attached to the site only by quick-disconnect type utilities and security devices, and has no permanent attachments such as additions, rooms, stairs, decks and porches.

Section 6.18-2 Permanent placement

Recreational vehicles and park trailers that do not meet the limitations in Section 6.18-1 of this ordinance for temporary placement shall meet the requirements of Section 6.17 of this ordinance for manufactured homes.

Proposed New Section 6.18

Section 6.18 Recreational Vehicles and Park Trailers

Section 6.18-1 Recreational Vehicles

Recreational vehicles may be placed in flood hazard areas only on approved recreational vehicle spaces as provided in Section 4.6-17 of this code.

Section 6.18-2 Park Trailers

Park trailers may not be placed in flood hazard areas unless they meet the requirements of Section 6.17 of this code applicable to manufactured homes.