

**AGENDA FOR THE REGULAR MEETING OF THE
MADISON COUNTY PLANNING AND ZONING BOARD
TO BE HELD IN THE BOARD ROOM OF THE COUNTY
COURTHOUSE ANNEX AT 5:30 P.M. THURSDAY, FEBRUARY 1, 2018**

ROLL CALL

MEMBERS: Chair - Mack Primm, Vice-Chair - Julia Shewchuk , Mike Holton, Brent Whitman, Christy Grass, Chad Thurner, Calvin Malone and Richard Cone

ALTERNATE MEMBERS: Dorothy Alexander

SCHOOL BOARD REPRESENTATIVES: Tim Ginn

APPROVAL OF MINUTES FROM THE REGULAR MEETING: Held October 5, 2017; There were no meetings in November, 2017, December, 2017 or January, 2018.

OLD BUSINESS

1. Discuss changing RV Park definition in Land Development Code to match Florida Statutes definition. –F.S. 513.01 (11) “Recreational vehicle park” means a place set aside and offered by a person, for either direct or indirect remuneration of the owner, lessor, or operator of such place, for the parking, accommodation, or rental of five or more recreational vehicles or tents; and the term also includes buildings and sites set aside for group camping and similar recreational facilities. For the purposes of this chapter, the terms “campground,” “camping resort,” “RV resort,” “travel resort,” and “travel park,” or any variations of these terms, are synonymous with the term “recreational vehicle park.”
2. Discuss adding development requirements for RV parks and RV hunting camps to Land Development Code.

NEW BUSINESS

1. Introduce new P&Z Board member: Richard Cone
2. Select Chair and Vice Chair for 2018

ADJOURNMENT: Chairman

ANY PERSON WHO DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT FOR SUCH PURPOSE, HE OR SHE MAY NEED TO INSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS BASED.

**MINUTES FROM THE PLANNING & ZONING BOARD MEETING HELD
Thursday February 1, 2018 at 5:30 p.m.**

PRESENT: Chairman Mack Primm, Vice Chair Julia Shewchuk, Mike Holton, Chad Thurner, Richard Cone

ABSENT: Christy Grass, Calvin Malone, Dorothy Alexander

ALSO PRESENT: Renee Demps

The meeting was called to order at 5:30 p.m. by Chairman Mack Primm. With a quorum present, the meeting proceeded according to agenda.

APPROVAL OF MINUTES:

The minutes from the meeting held October 5, 2017 were reviewed by the Board. A motion to approve the minutes was made by Mike Holton, second by Julia Shewchuk. The motion was carried unanimously.

OLD BUSINESS:

- 1. Discuss Changing RV Park Definition in Land Development Code to Match Florida Statutes Definition – F.S. 513.01(11) “Recreational Vehicle Park” means a place set aside and offered by a person for either direct or indirect remuneration of the owner, lessor, or operator of such place, for the parking, accommodation, or rental of five or more recreational vehicles or tents; and the term also includes buildings and sites set aside for group camping and similar recreational facilities. For the purposes of this chapter, the terms “campground,” “camping resort,” “RV resort,” “travel resort,” and “recreational vehicle park.”**

Jeanne provided to the Board the current definition included in the land development code explaining it was too vague. Mike Holton suggested using the state’s definition and amending it as needed to fit the county’s situation with RV use. A motion was made by Mike Holton to accept F.S. 513.01(11) as the definition to be utilized by the County for its definition for RV Parks. Julia Shewchuk second the motion and the motion was carried unanimously. Jeanne will prepare the ordinance to reflect the change and the recommendation will be provided to the Board of County Commissioners.

- 2. Discuss adding development requirements for RV parks and RV hunting camps to Land Development Code**

Chairman Mack Primm recommended working on one of the issues at a time. Mike Holton read to the members sample criteria that could be included as special exception and that could also be considered when adding to the Land Development Code. Such recommendations will apply to properties within the county designated as Agriculture 1 or Agriculture 2. Board members will look for regulations for RV camps implemented by neighboring counties to an idea for Madison County. Jeanne will also look for suggestions from other areas to review

at the next meeting. The suggestions found will be used as a guide when developing regulations for the county.

NEW BUSINESS:

1. Introduce New P&Z Board Member: Richard Cone

Mr. Richard Cone was introduced as the new member to the Planning & Zoning Board appointed by the Board of County Commissioners. He will take the seat vacated by Mr. Brent Whitman.

2. Select Chair and Vice Chair for 2018

Julia Shewchuk made a motion for Mr. Mack Primm to continue serving as Chairman for the Planning & Zoning Board; Mike Holton second the motion and it was carried unanimously. Mack Primm made a motion for Mrs. Julia Shewchuk to continue serving as Vice-Chairman for the Planning & Zoning Board; Mike Holton second the motion and it was carried unanimously.

With no further business to discuss, a motion to adjourn was made by Chad Thurner, second by Mike Holton. The meeting was adjourned at 6:20 p.m.

Respectfully Submitted By:
Renee Demps